

02.CUR.03

SELECTION OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS

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Faculty are required to submit required and recommended course materials through the Faculty Enlight website at <https://www.facultyenlight.com/>.

If a faculty member selects a different textbook for a course from the previous textbook (other than an updated edition of the same textbook), then the textbook selection recommendation shall be reviewed and approved by the department chair.

In an effort to help control textbook costs for students, Congress approved Section 133, subsection (d) (1) of the Higher Education Opportunity Act of 2008. As a result, TAMU-CC has moved forward with a procedure for early textbook adoption as a way to increase our compliance with federal expectations and efficiency in providing this information to our students.

Rather than faculty having to notify the bookstore for every book renewal, if textbook adoptions or changes are not received via the Bookstore's website Faculty Enlight by the adoption due date, the bookstore will automatically adopt the textbook(s) used the previous semester for any courses that have the same faculty member assigned.

The bookstore will first use the semester immediately preceding the new one (e.g. Sspring 20XX to Fall 20XX); if the course was not offered then, they will refer to the most recent previous semester in which it was taught. When / if new editions are available, the bookstore will automatically update to the newest edition of a textbook. If faculty wish to stay with an old edition, notification must be sent to the bookstore prior to the deadline noted below. Customized textbooks will not be automatically re-adopted.

The instructor of a course in consultation with the multi-section course coordinator shall review the appropriate textbooks or other instruction materials, and make a suitable recommendation.

When the course contains multiple sections, the department chair shall supervise the procedure for textbook selection. The department chair may assign one of the full-time instructors who teaches the course to coordinate the textbook selection and ensure adherence to course syllabus, or may assign a textbook selection committee to decide upon the selection of the textbook and/or other instructional materials for the course. In these cases, the same textbook is required for all sections. Also, when the course is taught by an adjunct instructor, the department chair shall assign one of the full-time instructors to make the selection, if the textbook has not already been selected.